

ADHB Gynae Oncology Tips for Referrers

1. Use the most recent referral form. Available from the [ADHB Gynaecology Referral Hub](#) (Google *gynae onc referral form*).
2. Include the patient's name and NHI with all communication, and in the email title. This helps us track additional details down and helps to avoid missing important information when searching.
3. Do not modify the referral form labels/headings. Doing so can interfere with our MDM templating tool.
4. What you write will become part of the patient's permanent electronic record. Use professional and respectful language. Many patients request a copy of their MDM report.
5. We can't view electronic records (including radiology report) south of the Auckland DHBs, so please include specifics i.e. date of imaging/operation, radiology provider, lab name.
6. The brief history section should be minimal, but must convey any circumstance, background, or co-morbidity that might guide management. It should not unnecessarily include imaging/operation/histology results already included further down in the referral.

Suitable examples:

- *1 month of PMB. Perimenopausal. Past appendicectomy.*
- *Ovarian mass found on work-up for abdominal pain. 2 kg weight loss over 1 month.*
- *SCC of cervix on LLETZ. Asymptomatic. Normal colposcopy.*

Important aspects to include:

- *Significant examination findings (abnormal cervix description, location/size of vulval lesions, major limitations to mobility or ability to attend clinic/undergo surgery/lie still for radiotherapy, any possible surface metastasis e.g. vaginal lesion).*
- *Current inpatient status and reason (sepsis, pain, immobility).*
- *Desire for fertility-sparing treatment.*
- *Past or current malignancies and treatments, dates, and histology specifics.*
- *Relevant surgical history including appendicectomy, salpingectomy, mesh.*
- *Interpreter requirement*

7. ECOG score is vital. Include detail if not clearly fit for surgery.
8. Radiology findings should be brief but detailed enough to allow triaging.

Useful specifics include:

- Uterine dimensions for endometrial cancers, to guide suitability for TLH.
- Side and size of enlarged lymph nodes (unless numerous).

9. Include the required minimum set of investigations listed on the referral form. If results are pending, please chase and forward the results on to gynaeoncteam@adhb.govt.nz as soon possible, so that this information can be made available at MDM.
10. The question for MDM can simply be "Management?". But feel free to include more specific questions.